

CHECKLIST TO OBTAIN

Certificate of Eligibility, Form I-20 for F-1 Non-Immigrant Students

- Copy of Acceptance Letter from The College of New Rochelle (on Official Letterhead).
- Copy Scholarship/Assistantship Letter (if applicable).
- Copies of **all** previous Form I-20 (if applicable)
- F-1 Student Transfer Information Form (Original - if applicable)
- Change of Status Form (Original - if applicable)
- Original Student's Request for Form I-20.
- Proof of Accidental & Health Insurance
- Copy of I-901 payment receipt (if applicable)
- Financial Documentation: (for Tuition, & Fees, Living Expenses, Dependents, Other – Books, Transportation & Personal)
 - **Affidavit of Support with proper documentation or International Student Certification of Finances. (Original 2-Sets)**
 1. Official bank letter on letterhead indicating type and amount in account.
 - a. date account opened
 - b. total amount deposited for the past year
 - c. present balance
 2. Copy of Sponsor's lease or evidence of their property ownership.
 3. Statement of employment and annual income on company letterhead.
 - a. date and nature of employment
 - b. salary paid
 - c. whether position is temporary or permanent
 4. If self-employed
 - a. copy of last income tax return filed, or
 - b. report of commercial rating concern
 5. Evidence of Student's Personal Funds - Official bank letter on letterhead
- Copy of Passport (to be submitted with Student's Request for Form I-20)
- Visa (after entry into the USA)
- Form I-94 (after entry into the USA)
- Ethnicity Form (after entry into the USA)

Documents must be:

- ✓ *All Documents Must be Current (less than two months old)*
- ✓ *All information must be submitted in English*
- ✓ *Notarized (Affidavit of Support and Official Bank Letter)*
- ✓ *All Amounts must be listed in US Dollars*