Student Development

Publication Scholarship & Editorial Position Application

Dear Applicant:

Thank you for your interest in the *Annales* Yearbook, the *Phoenix* literary and art magazine, and/or the *Tatler* newspaper. The Office of Student Development is looking for dedicated individuals who possess a passion for journalistic or creative writing, layout and/or design to assist in all aspects of student publications. To aid us in finding eligible candidates for both scholarship and editorial positions, there are a number of initial requirements that must be met by each candidate.

Requirements:

- Enthusiasm, strong interpersonal skills, communication skills, and leadership skills
- Cumulative G.P.A. of 2.8 / 3.0 preferred
- A strong interest in the writing, layout and/or design of publications
- Willing to participate in all training sessions and the Leadership Education and Empowerment Program (LEEP)*

Please return your application by <u>April 26, 2012 @ 5 p.m. to Tiffani Blake in the Office of Student Development located in SSC 231.</u> After a review of your application, you will be contacted about your participation in the rest of the selection process.

Application Guidelines:

- 1. Answer all questions and sign the application. Please print neatly or type your responses.
- 2. Submit a formal resume. If you need assistance with the format of your resume, contact Counseling and Career Services at x5563 or visit their office in Mooney Center room 150.
- 3. Submit a 2-3 page essay answering the following questions: **1.** How would you infuse the College's mission and school spirit into CNR publications? **2.** What new ideas would you implement to make CNR publications more outstanding? **3.** If you could create a new campus publication what would it be? (Be sure to include the purpose and potential for the publication.) **OR** If you could revamp a current publication, how would you do so?
- 4. Submit <u>two</u> completed reference forms. Forward them to Ms. Tiffani Blake, Acting Director of Student Development by **April 26, 2012**.
 - One reference must be from a **CNR faculty or staff member.**
 - One reference must be from a **current or previous employer**.

Complete the reference list on the following page and return it with your application. This will be helpful if your references do not arrive on time.

- 5. *Optional:* Submit a portfolio of your past art and literary works.
 - * Publication scholarships are granted per semester. At the end of the fall semester, all recipients are evaluated based on their participation and ability to continue to meet the minimum scholarship requirements. Scholarships for the spring semester are then extended to those who meet all requirements. LEEP is held for a full week prior to the start of the fall semester.



Student Development

Publication Scholarship Application Reference List

Applicant's name:		
CNR Faculty or Staff:		
Name	Phone	Email
Current or Previous Employe	er:	
Name	Phone	Email
Company		
Title		
A	ta Dalassa Cuadas aud Ca	noont to Employment Limitations
Approvai	to Release Grades and Co	nsent to Employment Limitations
•• •		rades in order to check for G.P.A.
•	•	s Scholar, I may be required to limit my employment and flicts with my publication responsibilities.
Signature	Date	



Registration of the state of th

Publication Scholarship Application

Last Name:		Firs	t Name	:	
D.O.B.:/					
Current Campus Address:					
Voice Mailbox:		_		Email:	
Permanent Address:				Zip Code	
Home Number: ()				Mobile Number: (
Summer Address (if applical	ole):				Zip Code
School (please circle):	SAS	SON			
Class Year (please circle):	FR	so	JR	SR	
Status (please circle):	Comi	muter		Resident	
Major:			_	Minor:	
Current Overall G.P.A:		G.P.A	A. Last S	Semester:	(These will be confirmed)
Anticipated Graduation Date	::				
Number of Semesters Comp	leted (i	nclude t	this sen	nester):	
Have you ever worked on th	e staff o	of:	_Annale	esPhoenix	_ Tatler
If yes, what position?					
Would you like to be consid					
If ves. for which Publication	Staff?				



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1. Please ch	neck your interests:			
Annales	Copy EditingStudent Life Section	Senior Section Photography	Organizations Section Ads Section	Sports Section Publicity
Phoenix	Staff Writer Copy Editing	Programming Business	Photography/Art Web/Publicity	Layout/Print Liaison Other
Tatler	Staff WriterPhotographyOther	Sports Layout	Art Business	Features Copy Editing
2. List any p work.	oublication staff you have	e worked on, numb	per of hours worked, and the po	osition(s) or explanation of
3. Please list	t any extracurricular activ	vities anticipated d	uring Fall/Spring 2012-2013.	
4. Explain yo	our reasons for applying t	to be a part of CNF	R Publications (Annales, Phoe	nix, Tatler).

5. What are the strengths, skills and/or talents that you would bring to CNR publications?				
6. How would you improve the current publications?				
7. In what area would you need further training?				



Applicant Name: ___

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Publication Scholar Reference Form

law also permits below constitute	the student to s a waiver. No s	sign a waiver re signature means	elinquishing her righ	t to inspect lette e the right to rea	ers of recommendation. ad this recommendation.	student inspection. The The applicant's signature Please forward to
Applicant's signa	ature			Date		
diligently as mei these students ι	mbers of <i>Annal</i> use their creative cations. We a	es, <i>Phoenix</i> and ity, knowledge a re seeking recip	Tatler. As a collegend desire to learn	ge community, v o make significa	we value journalistic, literant to the ex	ublication Scholars work ary and feature work and istence and development ess to learn and to be an
1. Skills and Inte	erest in Working	with People				
	Excellent	Good	Average	Poor	Not Applicable	
2. Ability to Multi	Task					
	Excellent	Good	Average	Poor	Not Applicable	
3. Individual Mot	tivation/Initiative)				
	Excellent	Good	Average	Poor	Not Applicable	
4. Organizationa	l Skills					
	Excellent	Good	Average	Poor	Not Applicable	
5. Communication	on Skills					
	Excellent	Good	Average	Poor	Not Applicable	
6. Leadership Ca	apability					
	Excellent	Good	Average	Poor	Not Applicable	
7. Ability to Coop	perate with Othe	ers				
	Excellent	Good	Average	Poor	Not Applicable	
8. Stress Manag	ement Excellent	Good	Average	Poor	Not Applicable	

9.	Administrative Skills									
	Excellent	Good	Average	Poor	Not Applicable					
10.	Time Management Sk	Time Management Skills								
	Excellent	Good	Average	Poor	Not Applicable					
11.	Attitude									
	Excellent	Good	Average	Poor	Not Applicable					
12.	What would you state are the applicant's strengths in reference to the position?									
13.	What areas of concern or limitations do you feel the applicant possesses in reference to the position?									
14.	Please comment as to the student's writing skills:									
15.	Additional comments:									
OVERAI	LL RECOMMENDATIO	N:								
HI	GHLY RECOMMEND									
RE	COMMEND									
	ECOMMEND WITH RE	SERVATIONS								
Do	O NOT RECOMMEND									
Signat	ure			Γ	Date					
Print N	Name		P	hone						
	osition									
	onship to Applicant									

Please Return by April 26, 2012 to:

Tiffani Blake – Acting Director of Student Development



Applicant Name: _____

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Publication Scholar Reference Form

Waiver Option: The Family Educa law also permits the student to sign below constitutes a waiver. No sign Ms. Tiffani Blake, Acting Director	n a waiver relinqui ature means the s	ishing her right to tudent will have th	inspect letters of e right to read this	recommendation. recommendation.	The applicant's signature		
Applicant's signature			Date				
The above mentioned applicant has diligently as members of <i>Annales</i> , these students use their creativity, of student publications. We are s asset to the <i>Annales</i> , <i>Phoenix</i> , and	Phoenix and Tatle knowledge and de eeking recipients	er. As a college consire to learn to ma	ommunity, we val ake significant cor	ue journalistic, litera ntributions to the ex	ary and feature work and istence and development		
1. Skills and Interest in Working with	n People						
Excellent	Good	Average	Poor	Not Applicable			
2. Ability to Multi Task							
Excellent	Good	Average	Poor	Not Applicable			
3. Individual Motivation/Initiative							
Excellent	Good	Average	Poor	Not Applicable			
4. Organizational Skills							
Excellent	Good	Average	Poor	Not Applicable			
5. Communication Skills							
Excellent	Good	Average	Poor	Not Applicable			
6. Leadership Capability							
Excellent	Good	Average	Poor	Not Applicable			
7. Ability to Cooperate with Others							
Excellent	Good	Average	Poor	Not Applicable			
Stress Management Excellent	Good	Average	Poor	Not Applicable			

9.	Adminis	strative Skills								
		Excellent	Good	Average	Poor	Not Applicable				
10.	Time Management Skills									
		Excellent	Good	Average	Poor	Not Applicable				
11.	Attitude									
		Excellent	Good	Average	Poor	Not Applicable				
12.	What would you state are the applicant's strengths in reference to the position?									
13.	What areas of concern or limitations do you feel the applicant possesses in reference to the position?									
14.	Please comment as to the student's writing skills:									
15.	Additional comments:									
OVERAI	LL RECO	MMENDATION:								
HI	GHLY RE	COMMEND								
RE	COMME	ND								
		END WITH RESEI	RVATIONS							
DO	O NOT R	ECOMMEND								
Signat	ure				Date_					
Print N	Jame				Phone	:				
Title/P	osition									
Relatio	onship t	o Applicant_								

Please Return by April 26, 2012 to:

Tiffani Blake – Acting Director of Student Development